



# NEW WAY TO PAY

## New for families

Highland School District offers families more payment options this year.

- Credit and debit cards are now accepted, online only, at all of the schools through a secure system.
- All payment history can now be viewed online by parents in one place.
- Only debit and credit cards will be accepted for online payments.
- An online convenience fee will be applied to each transaction. This fee is only to cover the cost of the online system.
- Cash and Check transactions, paid at schools, will not have a convenience fee.
- Payments for school lunches are now available.
- However, payments for ASB cards, Yearbooks, Field Trips, Band Rental fees and fines can be made now.

*We will be adding a new online system called Touchbase. The new system is easy and convenient. See login instructions below.*

## To make online payments and view payment history:

1. Log into the [Highland School District](http://www.highland.k12.wa.us) main web page and click "Online Payments" under Quick Links or go to Touchbase directly at <http://Wa-highland.intouchrecepting.com>.
2. Use the same login & password as your SKYWARD FAMILY ACCESS. All students in your family will be listed.
3. Click on the student's name.
4. Follow prompts to purchase items or check history.

Visa , Mastercard and Discover cards are now accepted as well as debit cards at all secondary school cashier offices.

